

RHOS Y FEDWEN PRIMARY SCHOOL

'Empowering Learners to Achieve and Flourish Together'





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CROESO. WELCOME

Rhieni a gfalwyr annwyl/Dear Parents and Carers,

I am proud to be the Headteacher of our school where our learners are at the heart of everything we do. Our vision is 'Empowering Learners to Achieve and Flourish Together'. This shares our high expectations of all in working to achieve the 4 purposes of the Curriculum for Wales while placing an emphasis on ambition and inclusivity as a community. It reflects out commitment to our learners 'flourishing' not just through academic success but thriving in creative and imaginative contexts- trying new things, taking risks and developing ideas. We have a strong nurturing ethos that supports well-being and personal empowerment. We believe this will help our learners to succeed in being prepared for the future in an ever-changing world.

Our curriculum design aims to cultivate a love of learning, create curious, capable learners and share our learning with others to strengthen our community. We provide a wide variety of learning opportunities and authentic learning experiences both in and outside of the classroom in order to achieve this as we work to empower our learners through building skills and relevant, useful knowledge.

We work in partnership with our parent community to share and strengthen our learning and encourage involvement in many aspects of school life throughout a child's time in our school.

Our committed and talented staff team work hard to provide the very best school experience matched closely to your child's needs. We know how important these foundational years of education are in developing a positive attitude to, and a love of, learning and school life and we will support your child and your family as we do this. We look forward to welcoming you to our Rhos y Fedwen school community.

O ran cynhesaf/Warmest regards Sarah Helm Prif Athrawes/Headteacher





OUR SCHOOL

Our RyF Vision, Missions, Aims & Values

'Empowering Learners to Achieve and Flourish Together'

Our mission is to empower confident, creative and resilient learners to take ownership of their learning and thrive in an ever changing world. Through strong foundations, meaningful relationships and an inclusive respectful environment, every child is supported to flourish as a kind, capable individual.

Ready, Respectful, Safe

#ProudtoBeRyF #BeTheBestYou #BeARainbow





WELLBEING

We are committed to supporting the emotional health and wellbeing of our pupils and staff. We know that everyone experiences life challenges that can make us vulnerable and at times, anyone may need additional emotional support. We take the view that positive mental health is everybody's business and that we all have a role to play.

Behaviour and Relationships, Manners, Respect & Kindness

We take great pride in our learners' behaviour and attitude towards school, which reflect our school's aims:

'Ready, Respectful, and Safe'.





WELLBEING

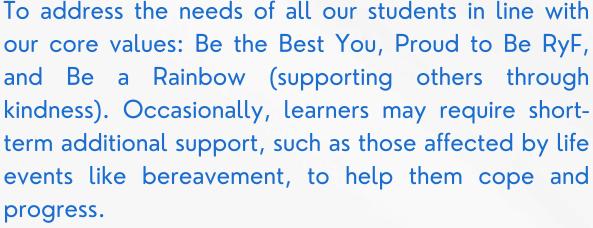
At our school we:

- help children to understand their emotions and feelings better
- help children feel comfortable sharing any concerns or worries
 - help children socially to form and maintain relationships
- promote self esteem and ensure children know that they count
- encourage children to be confident and 'dare to be different'
- help children to develop emotional resilience and to manage setbacks we offer different levels of support:



WELLBEING

Generally Available Support



We also provide more tailored assistance for students who need additional resources or specific interventions, including wellbeing groups or personal mentoring through ELSA or Counselling services.



ATTENDANCE

There is a proven link between attendance and attainment at school. The significance of school attendance must not and cannot be underestimated, particularly for those children and young people who show signs of disaffection or unhappiness. Promoting positive behaviour and excellent attendance is the responsibility of the whole school and wider community.

All children should be at school, on time, every day the school is open, unless the reason for absence is unavoidable such as illness. Schools have a legal duty to publish attendance figures and to promote attendance. Equally, parents have a legal duty and responsibility to ensure that their children attend school on a regular basis.



ATTENDANCE

If your child is absent, the school must be notified as quickly as possible. Messages can be sent via Parentmail or left on the school phone line. In the case of infectious diseases, children should remain at home for the given time as advised by your GP or the school. Absence without an acceptable reason will be regarded as unauthorised. Medical appointments should be made out of school hours or during school breaks. If this is unavoidable, the appointment must be reported to the school prior to the appointment day.

In cases of persistent absence and poor punctuality the Headteacher is required to inform the Local Authority Education Welfare Service. In some cases, the Local Authority will impose a fine on parents for their child's non-attendance at school.

Parents are also responsible for ensuring their children arrive at school on time. Late arrival can impact on the child's learning and if persistent, can leave to a greater loss of learning.

ATTENDANCE MATTERS

Minutes Late	Lost Learning	
5 minutes late	3.4 days missed	
10 minutes late	6.9 days missed	
15 minutes late	10.3 days missed	
20 minutes late	13.8 days missed	
30 minutes late	20.7 days missed	

SAFEGUARDING

Rhos y Fedwen Primary follows the All Wales Child Protection Procedures that have been endorsed by the Local Safeguarding Pupils Board. All staff have had safeguarding training that equips them to recognise and respond to child welfare concerns. These concerns are passed to the Designated Senior Person for Safeguarding, in our case the Headteacher, or the Deputy Designated Safeguarding Person who are the Deputy Headteacher and Senior Leader, who follow strict guidelines on how to deal with any issues raised.

CHILD PROTECTION

All staff, in our school, who work with children have had child protection training that equips them to recognise and respond to child welfare concerns. These concerns are passed to the Designated Person for Child Protection, who then follows strict guidelines on how to deal with issues raised. Legislation stipulates that parents are not contacted by the school when children are referred, this will then become the responsibility of other related services and agencies.

CHILDREN WHO ARE LOOKED AFTER (CLA)

We work in partnership with Blaenau-Gwent and other local authorities. As corporate parents, we have a duty to safeguard and promote the education of Children Looked After. We aim to provide a safe and secure environment where there is a belief in the potential of all children, including those who are looked after. We support our Children who are Looked After and provide them equal access to every opportunity to enjoy learning and achieve.

ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)

At Rhos Y Fedwen we celebrate the multi-cultural aspect of our community. We celebrate the fact that we have pupils in our school who have come to us from countries all over the world. We work closely with the Ethnic, Minority Traveller Achievement Service (EMTAS), to ensure that pupils receive any extra support they may need.





ADDITIONAL LEARNING NEEDS (ALN)

If a child needs provision outside of what is ordinarily available, parents may be invited into school to discuss this further. A One Page Profile which will outline how best to support their needs within the classroom will be created. This will be written by the class teacher with input from parents and reviewed annually. If it is felt a child needs targets they will be given and reviewed termly. We work very closely with a range of outside agencies to ensure the best provision is available for our children. Parent permission is sought prior to contact with outside agencies, e.g. Educational Psychology Service, Speech and Language and the Inclusive practice service.

CHILDREN WHO ARE LOOKED AFTER (CLA)

Pupils who are looked after have a Personal Educational Plan. This outlines their needs and how adults around them can help. It is written with the pupil, carers, class teacher, ALNCO and social worker. We monitor the progress and wellbeing of each child and support them with a wide variety of strategies to make the best possible progress in school.

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SAFEGUARDING

In the event of a safeguarding issue or pupil disclosure you MUST report the incident to the designated child protection officer.



Mrs Sarah Helm Headteacher Designated Child Protection Officer



Mr Christian Bishop
Deputy Headteacher
Child Protection
Officer



Mrs Lorna Phillips
Senior Leader
Child Protection
Officer



Mrs Jo Tauati-Edmunds
Governor
Lead Child
Protection Governor

HEALTH & SAFETY

We aim to ensure that children are safe and secure at all times. Our school adheres to guidelines outlined by Blaenau Gwent County Borough Council regarding Health and Safety in Education. 'Safe' is embedded in our school aims and rules.

Health & safety concerns are everyone's responsibility and are reported to the Headteacher. Where appropriate, these concerns will be addressed with learners through assemblies and class discussion. Personal and Social education is embedded in our curriculum and addresses some potential issues providing opportunity for developing understanding.

As our playtimes follow the Outdoor Play and Learning programme (OPaL) and may involve elements of 'risky play', risk assessments are undertaken for 'risk-benefit' and are written up and kept on file. Our OPaL play policy states our approach to risk and challenge in greater detail and, in summary, documents how we enable essential risk and challenge in children's play in our supported environment (Play Policy -OPaL available on website). All our lunchtime playleaders have regular training around both play and benefit-risk assessment. Assemblies are held regularly where risk management and mitigation are discussed with the learners and records are kept.

Our school works in partnership with a number of agencies to support our children's knowledge and understanding of keeping themselves and others safe outside of school. We work with Gwent Police; The Traffic Safety team and Mrs Tufty; The Fire Service regularly.

In school we undertake regular fire evacuation drills and secure and shelter practices. Required safety equipment is in place and regularly inspected. All trips, visits or exceptional activities are risk assessed in line with Blaenau Gwent County Borough Council expectations.



SCHOOL SECURITY

In order to ensure pupil and staff safety, main entrances have controlled access. External gates other than the main entrance gate, are locked throughout the day. If your child arrives at school after 09.05am, for any reason, they will only be able to gain access through the main reception entrance. All visitors to the school should report to the main reception entrance and sign in using the ipad. A safeguarding agreement will need to be agreed before continuing into the school.

SMOKING/VAPING/ALCOHOL

Our school has a strict 'No Smoking, No Vaping, No Alcohol' policy which applies to the whole school site at all times.

DOGS

Please note, that with the exception of our school dog, Frankie, other dogs are not allowed on the school site.

CONDUCT

We expect the highest standards of behaviour from all members of our community at all times. Our school aims and rules apply equally to everyone. Ready, Respectful, Safe

Any person not respecting our rules (including using inappropriate language) within the school grounds will be asked to leave.

All children in Nursery to year 4, must be accompanied by an adult until the school is open for breakfast club at 8.25am, if attending, or until the gates are unlocked at 8.50am. Children must be collected by a person on 18 years of age or older, until Y5, when they can, with signed permission, walk to and from school alone.



MEDICAL

Occasionally your child may need to take medicine. You are welcome to come into school to administer the correct dose. School staff cannot administer medicines or tablets unless as part of an agreed health plan. Please do not send your child to school with medicine or tablets as children are not permitted to store or administer these.

If your child is asthmatic, you will be required to complete medical forms for accurate record keeping. We request that you supply the necessary asthma pumps to remain in school, in chemist packaging, clearly labelled with your child's name and the expiry date. Children will be supervised to use their inhaler but staff will not administer. Children are encouraged and supported to manage their asthma and may use their inhalers whenever there is a need.

All other medical conditions will be discussed with parents as required and health plans will be devised with input from appropriate medical professionals.

VISITORS + PARKING

All visitors to our school site must sign in and provide ID at the school office. A school visitor badge must be worn if working in and around our school. The sign in procedure includes information about safeguarding procedures. Parents are welcome at the school office for any queries and are expected to drop children at the gates. All staff, governors and volunteers have a current DBS check recorded on the school system.

The school car park is for staff and official visitor use only. Blue Badge holders are advised to use the parking bay outside the school. It can be very busy at both the start and end of the school day. We politely request that you park considerately and away from the school patrolled crossing point.





ADDITIONAL LEARNING NEEDS (ALN)

In line with the Welsh Government ALN Act we aim to identify children who need extra provision as early as possible and ensure that appropriate provision/intervention is provided to meet their needs.

Our school has an ALNCo (Additional Learning Needs Coordinator), Mr C Bishop. The role of the ALNCo is to liaise with class teachers, teaching assistants, outside agencies and families to ensure suitable provision is provided for identified pupils.

Provision is provided for children in line with the ALN Act at the following levels:

- Ordinarily available.
- Specialist.

CURRICULUM

We are committed to ensuing our learners have the best possible opportunities to develop the knowledge, skills and experiences as outlined in the Curriculum For Wales 2022. The four purposes provide the overall ambition and dispositions for our learners.

The four purposes are:

- Ambitious, capable learners we are ready to learn throughout their lives;
- Enterprising, creative contributors who are ready to play a full part in life and work;
- Ethical, informed citizens who are ready to be citizens of Wales and the world;
- ·Healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.

The What Matters statement, within the Curriculum For Wales, supports us in determining what matters most for our learners and provides context for our topics. In addition, our Vision is a key driver in our approach to planning learning that will engage our learners in meaningful activities, inquiries and experiences.



AREAS OF LEARNING AND EXPERIENCE

Languages, Literacy and Communication



Language, Literacy and Communication incorporates speaking and listening, reading and writing. We hope to encourage a love of language through enjoyment and exploration. Many opportunities are given for purposeful writing across the curriculum. We provide learners with an awareness of the Welsh language and the cultural heritage of the country in which we live. We give learners the opportunity to develop an oral and written command of Welsh from an early age.

Science and Technology



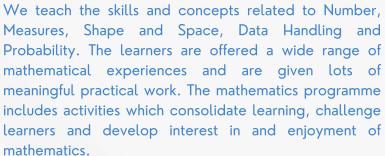
Science provides our learners with opportunities to find out and understand the world in which we live. We aim to stimulate curiosity and encourage the development of an enquiring mind. The learners are given a range of opportunities to carry out investigations at every stage of learning. We prepare our learners for a world that is becoming increasingly technological by encouraging the pupils to use ICT in all aspects of the curriculum.

Expressive Arts



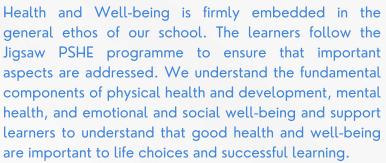
Art experiences allow learners to express themselves and develop a range of skills and techniques whilst learning to appreciate the world of art and design. Pupils are taught about the cultural and historical aspects of art. We try to develop a love of music in our learners. We teach them how to appreciate it in all its forms and to give them the skills that enables them to participate in music making.

Mathematics and Numeracy





Health and Well-being





Humanities

Experiences in Humanities helps learners to understand the people and world around us. Learning through Humanities helps create a well-informed ethical citizen. We develop the importance of 'Cynefin' through the local community, county, Wales and the wider world. We will develop understanding of enquiry through innovative pedagogy and by developing authentic contexts.



PHYSICAL ACTIVITY

Physical Education (PE)

Physical Education (PE) lessons are undertaken each week. Learners are expected to wear a yellow top and grey shorts, tracksuit bottoms for these sessions, as per our school uniform. Pressure of space, time and weather conditions may sometimes impact the PE sessions we are able to offer. Throughout the year, there may be opportunities for some learners to represent the school in sport, when this occurs, we will try to give as many children as possible the opportunity. Games and Physical Education are compulsory for all learners, except those excused due to health grounds, supported by a medical note from your doctor. Learners suffering from minor ailments may be excused when requested by parents, in writing.



Swimming

All learners in Years 1-6 will undertake swimming lessons for a period of time during the school year. A swimming costume, towel, goggles and waterproof bag is required. Learners will attend Ebbw Vale Leisure Centre for their swimming sessions. Swimming is compulsory for all learners, except those excused due to health grounds, supported by a medical note from your doctor.

Daily Mile

Learners are allowed on the school playground from 8:45am to complete the Daily Mile. The Daily Mile is a social physical activity, with children running or jogging – at their own pace – in the fresh air with friends. Taking part in the Daily Mile supports children in becoming fitter, healthier, happier and ready to learn.

ASSESSMENT

Assessment is key to supporting progression, for the purpose of identifying learners' strengths, achievements, areas for improvement and next steps. It is an integral part of the teaching and learning process. Assessment plays a fundamental role in enabling each individual learner to make progress at an appropriate pace, ensuring they are supported and challenged accordingly. Active engagement between the learner and practitioner on a regular basis is at the heart of supporting learner progression.

All those involved with a learner's journey collaborate and work together by establishing:

- Where learners are in their learning
- Where they need to go in their learning
- What needs to be implemented for them to achieve, considering any barriers to their learning.

All staff follow our monitoring and assessment cycle which identifies a range of assessment to be used throughout the school year. Detailed records are kept so that we can ensure consistency across the school and identify standards of learning and achievement.

Parent consultations are held twice a year, with an optional consultation after reports are sent out. They provide an opportunity for parents to discuss their child's progress with their class teacher. In addition, a written annual report is provided towards the end of the academic year. Parents are encouraged to meet with their child's class teacher if there are any ongoing concerns between these times.



BEFORE AND AFTER SCHOOL PROVISION

Breakfast Club

There is a free breakfast club in school every day. Breakfast Club is funded by Welsh Government specifically to ensure that every child can start their learning day with a good breakfast inside them. If you would like your child to attend, please contact the school office for an application form. The pupils are supervised by staff employed by Blaenau- Gwen and the food is prepared by the catering service. The pupils need to come to the playground entrance by 8.25am there is no admittance after 8.50am. The pupils are offered cereal, toast and milk. We are promoting a healthy start to the day. As this is a breakfast club to ensure all children have breakfast, they must have food while attending.

Extra-Curricular Activities

The school offers a range of activities for pupils at lunchtime and after school voluntarily run by school staff. Parents are notified of available activities and days/times each term. As these clubs are provided voluntarily by staff there is no cost to parents, but parents are responsible for making arrangements to collect their children if the club is after school. The times of the clubs are 3.00-4.00pm. We also offer clubs from PlaySports during the year, at a small cost. Year 6 also has the opportunity to attend a residential trip during the year.





HEALTHY SCHOOLS

Drink, Milk & Snacks

All learners have been provided with a drink bottle to use throughout the school day, with their name written on it. They can fill their water bottle with fresh water daily from our water cooler. Water bottles are kept in school and washed in the dishwasher regularly. As a Healthy Schools, we only allow water to be drunk throughout the school day. We ask that learners do not bring in flavoured water, squash or fizzy deinks for consumption throughout the school day.

Nursery, Reception, Year 1 and Year 2 will have a break during the morning session and afternoon where they will also be offered milk to drink.

For snack, fruit can be purchased at the cost of £1 per week. There is always a large range of fruit available, including melon, kiwi fruit, apples, bananas, grapes, pears, mandarins to name a few. If not purchasing fruit though school, we request that learners bring in their own fruit for snack. Anything other than fruit will not be allowed for snack time. If providing fruit for your younger child, please can you peel oranges or slice grapes in half.

At present, we do not have any learners with a nut allergy, but we remain a nut-free school as a precaution.



LUNCHTIME ARRANGEMENTS

We place considerable emphasis on the importance of lunchtimes, recognising the opportunity it gives learners to socialise and interact whether they have school meals or bring a packed lunch. School staff and midday supervisors care for the learners during this time and will encourage all pupils to eat their meals, interact with each other and ensure sensible behaviour in the hall and outside. School meals are cooked and prepared onsite in our kitchen facilities and are managed by Blaenau- Gwent Council. All school meals must be ordered in the morning to allow kitchen staff time to prepare and cook enough meals.

Please advise the school, if your child develops a food allergy, or has any other dietary requirements, for example, vegetarian, Halal, etc. It is the policy of the Local Authority that a medical note must be provided, if your child has specific dietary requirements. You can contact the school office for more information.

Some parents prefer to provide a packed lunch and drink for their child. When this is the case, we would request, for safety reasons, that you do not provide drinks in either cans or glass bottles. As we are a Healthy School, we would encourage parents to provide a healthy and nutritious packed lunch. Any food containing nuts will not be permitted.

If you are in receipt of certain qualifying benefits, you may be entitled to free school meals. You may also be entitled to additional support. You can ring Blaenau-Gwent for further information on, 01495 311556 or email benefits@blaenau-gwent.gov.uk. There office is open Monday, Tuesday, Wednesday and Friday from 9am to 5pm and Thursday from 10am to 5pm.



SCHOOL DAY TIMES

Nursery

Morning session: 9:00am – 11:30am Full Day session: 9:00am - 2:50pm

Lunch at 11:45am - 1:00pm

Reception to Year 2: 8:55am to 3:00pm

Lunch: 12:00pm - 1:00pm

Year 3 to Year 6: 8:55am – 3:00pm

Lunch: 12:10pm – 1:00pm



Learners are allowed on the school playground from 8:45am to complete the Daily Mile. No ball games or climbing on the equipment are permitted at this time. The school premises are open from 8:55am. All doors close promptly once all learners have left the school playground and entered the building. If your child should, for any reason, be late arriving at school, they should report to the office and parents need to fill their child's information onto the i-pad by the office, with reasons for lateness. Their lateness will be recorded on the school registers.

The school day ends, for Reception to Year 6, at 3:00pm. Learners up to year 4 must be brought to school and collected from school by a known adult. Please inform the office, or your child's class teacher if your normal arrangements are changed. Learners from year 5 and 6 may walk to and from school, without an adult, once written permission has been received by the school. If written permission is not provided, these learners will need to be brought to school and collected by a known adult.

SCHOOL UNIFORM

All pupils are expected to wear school uniform.

- Grey school trousers, school skirt, school pinafore or school shorts
- School summer dresses in yellow or blue
- Yellow polo t-shirt
- Royal blue sweatshirt or cardigan
- Black school shoes or plain black trainers (no logos)

Tracksuit or jogging bottoms are **not acceptable**. Uniform will be given/lent to those who do not have the correct items.

Uniform is available from most supermarkets and does not need to have the school logo. If you wish to buy items with a logo then these are available from Classic Grafix in Ebbw Vale town centre.

If you have difficulty buying uniform we have stock of washed, ironed and packaged preloved uniform you are welcome to collect or request to be sent home. Please get in touch with the office.



PARENT PLEDGE

At Rhos y Fedwen Primary School I will:

- ·Ensure my child attends school regularly and on time
- ·Ensure that my child wears the correct school uniform
- ·Keep our children safe by ensuring that the only jewellery worn are closed stud earrings
- ·Collect my child punctually and advise if you are going to be late or if there is a change to pick up arrangements
- ·Ensure the school has up-to-date information, including emergency contacts and pupil collection arrangements
- ·Communicate with the school to explain an absences or issues
- ·Support our school values
- ·Inform the school of any issues relating to my child that may impact their happiness, progress and behaviour
- •Encourage politeness, self-respect and respect for others and their property, including school property
- ·Support the school in achieving high standards of work and behaviour to ensure we have a caring and happy environment
- ·Support the school in teaching the safe use of the internet at home
- ·Support the school's healthy ethos of water for drinking and fruit for snacks
- ·Follow the school's security guidelines in accessing the building
- ·Attend parent-teacher consultations about my child's attainment and progress
- ·Take an active interest in my child's learning by supporting them where appropriate
- ·Encourage my child to behave appropriately, show respect, kindness and consideration to all
- ·Support the school community and the governors in their responsibilities
- ·Be polite and courteous to school staff and governors
- ·Regularly read information sent out by Parentmail
- ·Recognise that the school will not tolerate aggressive, abusive and unreasonable behaviour or language
- Show appropriate conduct when networking in the community and when using social media
- ·Follow signed policies at all times





At Rhos y Fedwen Primary School I will try my best to:

- ·Attend school regularly, on time, ready to learn and take part in school life
- ·Follow our agreed school values and rules
- ·Inform the teacher or a member of staff if I am worried or feel I am being bullied or harassed;
- ·Follow school rules at all times in class, in the corridor, at dinner and playtime
- ·Wear our school uniform proudly everyday
- ·Be honest and do the right thing, even if no one is watching
- ·Be polite and use good manners and show respect for others
- ·Learn to treat others as I would like to be treated by showing consideration and care
- ·Think for myself and take responsibility for all my actions
- ·I agree to show a positive attitude to learning by trying my best, staying focused, and being open to new challenges every day
- ·Work to the best of my ability and allow others do the same
- ·I will keep myself healthy by drinking water and eating fruit in school
- ·Care for materials, equipment, property and the school environment
- ·Behave sensibly so that all pupils can be happy and safe as they learn; and when using social media
- ·Strive to make everyone proud of me and to make me proud of myself!

Signed:	
Name:_	



SCHOOL STAFF

Mrs Sarah Helm	Headteacher	
Mr Christian Bishop	Deputy Headteacher	
Mrs Lorna Phillips	Key Stage 2 Lead / Teacher	
Mrs Rachael Farr	Teacher	
Miss Michele Jones	Teacher	
Miss Charlotte Bogue	Teacher	
Miss Naomi Tommsett	Teaching Assistant	
Miss Kate Jones	Teaching Assistant	
Mr Jack Thomas	Teaching Assistant	
Miss Phoebe Youren	Teaching Assistant	
Mrs Rebecca Jones	Teaching Assistant	
Mrs Alexandra Vedmore	School Clerk	

GOVERNORS

Steve Winter	Chair of Governors Vice Chair of Governors	
Joanna Tauati		
Jon Mower	Clerk	
Sarah Helm	Headteacher	
Cllr Gareth Davies	LA Appointed Governor	
Cllr David Wilkshire	LA Appointed Governor	
Mel Madden	Community Governor	
Cllr Sue Edmunds	Community Governor	
Jackie Stevens	Parent Governor	
Stevie Paige-Davies	Parent Governor	
Kelly Jones	Parent Governor	
Rachael Farr	Teacher Representative	
Jack Thomas	Staff Representative	

SCHOOL TERM DATES

2024 - 2025

Term	Begins	Half Term	Ends
Autumn	Monday 2 nd	Monday 28th October to	Friday 20th
	September 2024	Friday 1st November 2024	December 2024
Spring	Monday 6th January	Monday 24th February to	Friday 11th April
	2025	Friday 28th February 2024	2025
Summer	Monday 28th April	Monday 26th May to Friday	Monday 21st July
	2025	30th May 2024	2025 (Inset Day)